

PERSONAL SUMMARY

To associate with an organization that provides me opportunities to demonstrate my skills and to improve my knowledge with latest trends and technologies and to be a part of team that works dynamically towards the objectives of the organization

CAREER HISTORY

Aadhi Enterprises, Chennai

Sales Executive (June'2015 to August'2017)

- Responsible for working closely with the selected customer's and with the team for managing the company's sales activities.
- Making sure that the target has been achieved within the period.

HDB Financial Services, Chennai

Executive Officer – Sales -Auto Loan (September'2017 to February'2019)

- Handling customer's documents up to loan disposal and closely working on monthly targets.
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ACADEMIC QUALIFICATIONS

- Degree in B.Com-Computer Applications at VIT University, Vellore – 62.21%
 - HSC- Govt. Boys Higher Secondary School – 71.60%
 - SSLC- Govt. Boys Higher Secondary School – 47.40%
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KEY COMPETENCIES & SKILLS

- Budget management
 - Accounts
 - Strong negotiating skills
 - MS Office
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PROFESSIONAL EXPERIENCE COMPETENCIES

- Establishing effective operating policies, lean initiatives and processes.
 - Comprehensive understanding & experience of sales strategies and also inventory management.
 - Achieving cost saving targets.
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PROFESSIONAL

- Results orientated.
 - Leadership and influencing Skills.
 - Attention to detail.
 - Handling critical issues.
 - Capable of making important and strategic decisions.
 - Problem solving.
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PERSONAL PROFILE

Name : Siva M G
Date of Birth : 01-06-1990
Marital Status : Married
Spouse Name : Preethy Siva

LANGUAGES

Read, write and speak: Tamil & English

DECLARATION

I consider myself familiar with sales & accounts. I am also confident of my ability to work in a team.
I hereby declare that the information furnished above is true to the best of my knowledge.

Date:

Place: Chennai

SIVA M G