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Ultadanga, KOLKATA, India, IN, 700067

SOURAV SEN

AUDIT AND ACCOUNTS PROFESSIONAL

## SUMMARY

Over 8 Years of experience in the field of Audit and Accounts.

### Career Goal and Objectives :-

Wants to achieve a position with my entire hard work, wherein I can earn respect for my work and knowledge while making a positive contribution to the organization. I look forward to a good work experience which will help me to grow professionally as well as individually.

## PROFESSIONAL EXPERIENCE

### Assistant Manager (Inspection and Audit Department)

Jul '20 - Present

#### Bandhan Bank Limited

Kolkata

Currently in the role of Team Member Concurrent Audit. Doing day-to-day Audits and Verifications of all the Sanctioned and Disbursed Loan files at a particular Asset Center following the Bank specific guidelines, Audit and Credit policy

### Senior Area Audit Executive (Internal Audit Department)

May '18 - Jul '20

#### TVS Sundaram Motors (Formally known as TVS & Sons Ltd.)

Chennai

In the role of Branch Internal Auditor for the Eastern region branches of TVS Parts business over 6 states and 18 branches. Done quarterly Audits of each an every branches as per the specific report format including verification of cash and bank vouchers, employee travelling bills, purchase and sales bills, cheque and cash deposit challans to the bank, stock verifications and other checking as per report generated through company ERP package.

### Senior Accounts & Audit Executive

Jan '17 - Apr '18

#### Mookherjee, Biswas & Pathak (Chartered Accountants)

Kolkata

In the role of Senior Audit and Accounts Executive under supervision of one of the Senior partner of the Firm. Done various assignments such as Bank Audit of UBI at Bangalore Main Branch as a Central Auditor. Also done Statutory Audits of (1) Bhutan Postal Corporation at the Head Office in Thimpu, Bhutan; (2) Peerless Financial Product Distribution Company at Kolkata Head Office; (3) CAG appointed statutory audit of West Bengal Small Industries Development Corporation Limited (WBSIDCL) at Kolkata head office (Silpa Bhavan). Also done Internal Audits of (1) Central Mine Planning and Design Institute (Coal India Subsidy) at Asansol, West Bengal; (2) Rosell Tea Limited at Kolkata Head office; (3) IIT Kharagpur at Kharagpur, West Bengal. Also done few more assignments such as Gratuity Audit of National Insurance Corporation and TEQIP fund audit of Central governments.

### Senior Article Assistant

#### Subir Mallik & Co. (Chartered Accountants)

Mandatory Articleship under CA curriculum.

Major projects undertaken were-

Internal and Statutory Audits of : (1) Banarasi Kuthi Private Limited (2) Partha Das and Associates (3) Medical Defence Consultancy India Private Limited (4) Landis+GYR Ltd (5) AP Stores and also done Accounts maintenance work of Prime Process Management Group : An Australia based organization businesses in Signapore, Dubai and India

## EDUCATION

### Post Graduate Diploma In Banking and Finance

#### JAIN University

Bangalore

Persuing - 2nd Semester

#### CA Final

#### Institute of Chartered Accountants of India (ICAI)

Kolkata

Persuing

#### CA Inter - IPCC

May '14

#### Institute of Chartered Accountants of India (ICAI)

Kolkata

Performance - 51.80%

#### CA Foundation - CPT

Dec '12

## **Institute of Chartered Accountants of India (ICAI)**

Kolkata

Performance - 53.50%

## **B.Com (H)**

Jun '12

## **City College Kolkata Calcutta University**

Kolkata

Performance - 62.50%

## **Higher Secondary (10+2) under W.B Board**

Jun '09

## **Govt Sponsored Multipurpose School for Boys-Taki House**

Kolkata

Performance - 80.00%

## **Secondary (10) under W.B Board**

Jun '07

## **M.P.G.S.H.S.S**

Kolkata

Performance - 66.50%

## **HOBBIES**

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Interaction with people,listening to music,travelling,outdoor sports,cooking,motivating others

## **MISCELLANEOUS**

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### **Certifications :-**

Acquired 10 training licenses from Bandhan Bank Limited such as AML CFT,KYC, Credit, Compliance, Fraud Awareness, Operational Risk Etc. Apart from that also done-

- (1) 3 Years Articleship Training from ICAI
- (2) 100 Hours Computer Training from ICAI
- (3) 7 Days Orientation Programme from ICAI
- (4) Financial Accounting from CMC Limited
- (5) 15 Days GMCS(General Management) from ICAI

### **Declaration :-**

I do hereby declare that the information given above are true and correct to the best of my Knowledge.

## **KEY SKILLS**

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ERP package

Oracle

Tally

Risk Assesseent

Accounting

Statutory Audit

Internal Audit

Microsoft Office