

SAGAR DATTATRAY BARAD

(B.Com.)

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CARRER OBJECTIVE

Looking for a challenging career which demands the best of my professional ability in terms of technical and analytical skills, and helps me in broadening and enhancing my current skill and knowledge which will help me to grow with the firm.

EDUCATIONAL QUALIFICATION

Completed B.Com from K.T.H.M. College, Nashik with 50.00% in 2013

Completed H.S.C. from K.T.H.M. College, Nashik with 54.00% in 2008.

Completed S.S.C. from Maharashtra State Board with 55.00% in 2006.

TECHNICAL PROFICIENCY

Languages: C, C++

Software: M.S. Office (Word, Power Point, Excel), Tally ERP 9.

Typing: English (30 WPM), Tally ERP-9

EXPERIENCE

○ FAB Industries Private Limited

(Company engaged in mfg. of Mobile Towers, total work on SAP S4 HANA.)

At Post: Wadivarhe, Tal: Igatpuri, Nasik.

Designation: Sr. Executive Accounts & Finance

Work Duration: 10th May 2020 to 10th Jun 2021

Work Profile:

Job Description:

1. Creditors Aging
2. GSTR-1 & GSTR-3B Preparation and Filling as well.
3. GSTR 2A Reconciliation.
4. To Control on daily accounting entries in system.
5. Reconciliation of GST Ledgers for Return Purpose.
6. TDS Return working, PF, PT, & ESIC Return filing.

7. Previous Tax regime related Notice & Assessment working.
8. Ledger Reconciliations
9. Ledger Scrutiny
10. Bank Reconciliation

○ **TAS PowerTek Limited**

(Company engaged in mfg. of Electrical Panel & Power factor Controllers.)

W-61, MIDC, Ambad, Nasik.

Designation: Sr. Executive Accounts & Finance

Work Duration: 2nd May 2019 to 20th March 2020

Work Profile:

Job Description:

1. To maintain all GST records properly as per legal compliance.
2. GSTR-1 & GSTR-3B Preparation and Filling as well.
3. GSTR 2A Reconciliation.
4. To do Banking and any else i.e. Bank Guarantee Work, Overdraft Control.
5. To Control on daily accounting entries in system.
6. Reconciliation of GST Ledgers for Return Purpose.
7. TDS Return working, PF, PT, & ESIC Return filing.
8. Previous Tax regime related Notice working
9. Assessment Working
10. ROC Working

○ **TECNA Weldcon India Private Limited.**

(A Joint Venture of TECNA SPA Italy and Weldcon India Nasik, an automobile company engaged in mfg. of Spot welding guns and its spares.) F-135, MIDC, Ambad, Nasik.

Total Work on SAP system.

Work Profile: Indirect Tax Executive, Accounts Executive.

Job Description:

1. To Make Goods Receipt Note, Dispatch planning and Dispatch.
2. To maintain all GST records properly as per legal compliance. And now for GST. GSTR-1 Preparation and Filling as well. GSTR-3B. To do banking and any else. I have knowledge of Excise and Service Tax.
3. To book Expense Bill and Purchase Bills in SAP accounting system.
4. To do IT Returns file preparation data entry part in tally of Directors.
5. To Maintain daily attendance of employees of the company
6. To do PF, ESIC & PT Compliances i.e. Returns and make Payments.

Company installed SAP System (B1) All Works is on SAP. I

have faced Excise Audit EA 2000. Successful

Working Duration: 1st Jan 2015 to 30th April 2019.

Last Gross Salary Rs25500/-pm

PROJECT UNDERTAKEN

Academics Graduation with Marketing

Integrated Marketing and Strategic Application (Case Study on Mall Systems)

Details: Research Project on Integrated Marketing Strategies of Easy day Mall.

EXTRA CURRICULAR ACTIVITIES

- President, Rotaract Club, K.T.H.M: Rotary International.
- Course Completed of Quality Management System of ISO 9001 : 2015

STRENGTHS

- Quick Learner, Hard/Smart Working.
- Determined to learn with practical approach.
- Enthusiastic and can produce results under deadline constraints.
- Good at problem solving and in maintaining interpersonal relationship.
- Leadership/Decision Making.
- Curious for new things.

PERSONAL DETAILS

- **Name** : Sagar Dattatray Barad
- **Date of Birth** : 6th December, 1991
- **Gender** : Male
- **Marital Status** : Married
- **Languages Known** : English, Hindi, Marathi (Read, Write, Speak)
- **Permanent Address** : Flat No.9, Maya Appt. Loksahakar Nagar, Dindori Road, Panchavati, Nasik - 422003
- **Hobbies** : Listening to Music, Driving, To Play Valleyball

Place : Nasik

Date : / /

(Sagar Dattatray Barad)