

RESUME

SATHEESH M

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CAREER OBJECTIVE

A self-driven dedicated professional seeking to deliver my best performance in the field of Supply Chain Management & Logistics where I can contribute towards the reputed organization through my hard work, organizational skills and Leadership ability.

SNAPSHOTS

- ✓ A Warehouse Management Professional with 6 years' experience in handling activities related to Warehouse & Logistics .
- ✓ Expertise Material Forecasting, Planning, Scheduling, Execution, Inventory Control, Purchase Order Management, Price Negotiation, Value Analysis, make or buy Decision Making & Expediting.
- ✓ An effective coordinator & communicator with excellent relationship management skills, strong analytical & organizational abilities.

Core Skills

- Warehouse management
- After sales parts management
- Vendor development
- Rejection parts handling

WORK EXPERIENCE

❖ From April 2022 to till date with Mogli Labs (India) Pvt Ltd as a Deputy Manager

- Responsible for Warehouse operations
- Manage stock control and reconcile with data storage system
- Manage for cost and productivity in warehouse operations
- Working with various teams for process implementation
- Plant and arrange the resources for efficient and effective output
- Preparing and Raising CN & DN to supplier and customer
- Raising Insurance claims for Tran-shipment damages & Lost
- Produce reports and statistics regularly (IN/OUT status report, dead stock report etc)
- Review of Monthly & Weekly Freight cost analysis
- Strong knowledge on sale order creation, invoicing & Material followups
- Dispatch arrangements to customer and pickup arrangements from Supplier & Vehicle follow-ups
- Hunting new transporters and finalizing the agreement and monitory the performance of transporters
- Hands On ERP knowledge and operation knowledge in SAP MM & SD Module
- Creation of vendor codes & customer codes in master

❖ **From May 2018 to April 2022 with Asian Paints PPG Pvt. Ltd as a Commercial Executive**

- ✓ Responsible for Warehouse Operations and Inventory control.
- ✓ Ensure compliance to commercial manual & processes at depot.
- ✓ Negotiation with transporters for FTL & PTL dispatches and preparing of Transporter Agreements.
- ✓ Identifying the new transporter for FTL and PTL.
- ✓ Review of Monthly & Weekly Freight cost analysis and circulating it to hierarchy.
- ✓ Processing of vendor bills & weekly review of vendor outstanding and account reconciliation.
- ✓ Preparing of Insurance of Damage goods receipt and followups for Insurance closure.
- ✓ Monitoring the materials inward and outwards being done on FIFO basis.
- ✓ Monthly review on stock receipt, outward and passed validity stocks.
- ✓ Dispatch arrangements to customer & Vehicle follow-ups
- ✓ Hunting new transporters and finalizing the agreement and monitoring the performance of transporters
- ✓ Preparing of Bulk sale order creation and invoice processing.
- ✓ Plan and arrange the resources for efficient and effective output
- ✓ Creation of vendor codes and customer codes in master data
- ✓ Creation of new SKU and modification of SKU in SAP
- ✓ Preparation of sale reports and collection reports
- ✓ Rebate Calculations, scheme discount calculations raising debit note to vendors & passing credit note to customers.
- ✓ MRP & Pricing in SAP
- ✓ Coordinating with sales team, credit team, product team & finance team to solve all types of exceptions.
- ✓ Manage all auditors query and closed them by co-coordinating with business team.
- ✓ Hands On ERP knowledge and operation knowledge in SAP SD & FICO Module

❖ **From March 2017 to March 2018 with ACCENTURE SERVICES Pvt. Ltd as a Process Associate**

- ✓ Working in coordination with the project team members, managers, clients and vendors to complete the projects.
- ✓ Preparing & Issuing Bill of materials, Purchase request, Datasheets & Drawings to the Purchase team for raising enquiries.
- ✓ Collecting material test certificates, inspection reports, warranty / guarantee certificates from vendors before dispatch.
- ✓ Providing dispatch clearance to the vendors through purchase team.
- ✓ Coordinating with warehouse team for proper checking of GRN & GIV for proper stock control.
- ✓ Working to meet the daily targets and quality is maintained as per SLA / Operations metrics.
- ✓ Updating Daily/Weekly/Monthly reports to the management about the budget vs. Actual, Material Status, Purchase requisitions, Inventory Control & invoicing.

❖ **From Feb 2016 to Feb 2017 with Danfoss Industries Pvt Ltd as a Warehouse Executive**

- ✓ Stock updating, Duty Updating & Invoice receipt of Imports & Local Receipts.
- ✓ Follow up with clearance Team for advance GRN based on DSR reports.

- ✓ Organize teams to check & put away the Goods.
- ✓ Daily Audit on BIN Disciplines.
- ✓ Keep BIN Utilization lesser by merging the locations for Future Import Shipments.
- ✓ Ensuring proper binning as per WMS rack allocation and auditing.
- ✓ Weekly Stock inventory & KPI, MIS reporting.
- ✓ Co-ordination with purchase team to sort out Short, Excess & Damage Receipts.
- ✓ Planning to allocate MHE and Manpower to pick and pack the products.
- ✓ Responsible to complete packing on all given DN.
- ✓ Pre-arrangements of transport documents with Excise or Commercial Invoices.
- ✓ Ensuring proper documentation of DN, Invoices & POD.

ACADEMIC CREDENTIALS

- DECE June 2010-April 2012, K.N.S.K Polytechnic College, Chenbhagaramanputhur.
- HSC June 2009-March 2010, GOVT Hr Sec school, Panagudi.
- SSLC June 2007-March 2008, Sacred Heart Hr Sec School, Panagudi

COMPUTER PROFICIENCY

- ✓ ERP Systems – SAP
- ✓ Microsoft Office, Windows and Internet Applications.

Personal Details

Name : Satheesh M
Date of Birth : 17.07.1993
Father's Name : S Muthukrishnan
Mother's Name : M Saraswathi
Nationality : Indian
Marital Status : Married
Languages known : English & Tamil
Address : 1,Ulagamuthu Sannathi street
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Declaration

I here by declare that the information's furnished above are true to the best of my knowledge and belief.

Yours Truly
(Satheesh M)