

SWAPNIL UPADHYAY

PLANNING AND PROJECT
COORDINATOR



 +919518519944

 swapnilupadhyay09@gmail.com

 Ahmedabad

PROFILE

I am a qualified and professional civil engineer with five years of experience in site execution and quality control work. Strong creative and analytical skills. Team player with an eye for detail.

SKILLS

- Project management
- BOQ
- Procurement
- Estimation
- Problem-Solving
- Client Coordination
- Quantity survey
- Strong Communication

EXPERIENCE

PLANNING AND PROJECT COORDINATOR

HEXATECH INFRACON PVT LTD

2021 - Present

- Project cost analysis
- Procurement
- Client coordination
- BOQ
- Rate Analysis
- Report Management
- DPR

SENIOR ENGINEER PROJECTS

SPIMAT PROJECTS PVT LTD

2019 - 2021

- QC Work
- Billing of sub contractor
- Site Execution
- Labor Management
- Material Management
- Client Handling
- DPR
- Report To management

EDUCATION

SECONDARY SCHOOL CERTIFICATE

SARASWATI VIDYALAYA

2008

63.23%

HIGHER SECONDARY SCHOOL

SARASWATI VIDYALAYA

2010

54.00%

BACHELOR OF ENGINEERING

RASHTRASANT TUKDOJI MAHARAJ
NAGPUR UNIVERSITY

2010 - 2014

62.00%

EXTRACURRICULAR ACTIVITIES

- Travelling
- Listening Song
- Football

LANGUAGE KNOWN

- English
- Hindi
- Marathi

COMPUTER SKILLS

- AutoCAD
- MS Office
- MS-CIT

JUNIOR ENGINEER

PANCHAYAT SAMITI(Government Organization)

2016 - 2019

- Layout work
- Estimation
- Material Testing
- Cement Testing
- Site Execution
- Beneficiary Records Maintainace
- Rate Analysis
- Tendering
- Report to BDO & CEO of District Councils

ACCOMPLISHED PROJECT

- Toll Plaza Control Building at Hyderabad
- Different Residential Projects at Nagpur
- PMAY Project
- Gas Pipeline Project
- Presently Working in WTP of 189MLD under Client L&T