



**ALAKENDU CHAKRABORTY, CMA (ICWA), MBA (FINANCE)**

**Asst. Vice President - Finance & Accounts (Head of Finance & Accounts)**

**A Fellow Member of the Institute of Cost Accountants of India**

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**Action oriented Leader** with a strong track record of performance in multi-faceted companies (**Water Infrastructure & Public Utility Services**, Information Technology, Manufacturing, NBFC, Cash and Other Valuables Management, Horse Racing)

Highly accomplished, results- driven senior accounting and financial management executive with more than 25 years of progressive experience in finance, accounts, and operations management as well within start-ups and global organizations. Demonstrated ability to streamline business operations that drive growth and increase efficiency and bottom-line profit. Strong qualifications in developing and implementing financial controls and processes in addition to productivity improvements. Possesses solid leadership, communication and interpersonal skills to establish rapport with all levels of staff and management.

**Core Competencies**

- **Accounting & Financial Management**
- **Financial Analysis & Reporting**
- **Direct Taxation**
- **Goods & Services Tax (GST)**
- **Strategic Planning & Organizational Leadership**
- **Budgeting & Cost Management**
- **Marketing & New Business Development**
- **Treasury Management**
- **Contract Negotiations & Strategic Alliances**
- **Corporate & Investment Finance**
- **Growth & Expansion Strategies**
- **Profitability & Cost Analysis**
- **Systems & Technology Utilization**
- **Team Building & Performance Improvement**
- **Banking & Investment**
- **Merger & Acquisition**
- **Fund Raising**

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## **PROFESSIONAL EXPERIENCE**

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### **6. Haldia Water Services Pvt. Ltd. (Water Infrastructure Company & Public Utility Services)**

Haldia Water Services Pvt Ltd is a Consortium of Shristi Infrastructure Development Corporation Ltd, Swach Environment Pvt. Ltd. and Ion Exchange India Ltd. It's into water treatment, waste water management and working with HDA (Haldia Development Authority) as PPP model and providing water supply to various Industrial, Commercial, Domestic and Municipal in Haldia.

**Asst Vice President - Finance & Commercial (Head of Finance)**

**June 2023- Present**

**Reporting to the Managing Director.**

### **5. DCG Data-Core Systems (India) Pvt. Ltd. (An IT Company) [DCPL Group]**

DCG Data-Core Systems was incorporated in 1988 as a Delaware Corporation and is headquartered in Philadelphia, PA. In 2001, it added a BPS Services division, enabling the company to be a one-stop shop for clients needing IT and IT-enabled Business Processing Services from a single source.

**GM - Finance & Accounts (Head of Finance)**

**Jan 2021- May'23**

#### **Job Profile: -**

#### **Financial Strategy:**

- Develop and execute the Company's financial Strategy, in alignment with the overall business goals.
- Provide leadership in accounting, financial planning, budgeting, forecasting and other related activities.

#### **Finance & Accounts:**

- Ensure financial records are maintained in a systematic and periodic fashion to meet external, legal and tax requirements.
- Planning & Finalization of monthly financial statements.
- Finalization of Annual Accounts. - **Standalone and Consolidated.**
- Preparation of Cash flow and Fund Flow Statement.
- Preparation of Monthly MIS.
- Preparation of working capital requirement.
- Budget Preparation.
- Debtors and Creditors Management.
- Monitoring Internal Audit, Statutory Audit and Tax Audit.
- Implementation of accounting policies procedure and controls.

#### **Financial Reporting:**

- Prepare and present timely and accurate financial reports as per **IND AS/IFRS** including income statements, balance sheets, Cash flow statement and other financial performance indicators.

#### **Risk Management:**

- Identify and manage financial risks and develop risk mitigation strategies.
- Collaborate with internal stakeholders to establish and maintain robust risk management practices.

#### **Capital Management:**

- Optimize the company's capital structure, making decisions about debt and equity financing, capital investments and cash management.
- Produce and regularly update cash flow forecasts and ensure timely remittances requests to ensure sufficient funds are available.

### **Strategic Planning:**

- Contribute to the development of the company's strategic plan, ensuring that financial goals align with the overall mission and vision of the organisation.

### **Cost Management:**

- Identify cost-saving opportunities and lead efforts to control and reduce operational costs
- Financial Analysis, trend Analysis & review.
- Cost Analysis of the respective cost centers.
- Cost Reduction through an improved internal control system.
- To ensure costing for product development and projects are accurate and enough support is provided to BD.
- Profitability Analysis of the Operations.

### **Merger & Acquisition:**

- Exposure to Merger & Acquisition in the present company.

### **Fund Raising:**

- Exposure in Fund raising for working capital requirement.

### **Statutory Compliance:**

#### **Taxation**

##### **Direct Taxes**

- Ensure timely filing of returns such as TDS, Income Tax in compliance with Statutory Tax Rules and maintaining relevant documents for the same.
- Ensure computation of income in accordance with the Tax Audit Report and filling the return accordingly within the specified time.
- Handling Income tax Scrutiny Assessment Cases and Appeal Cases before the Assessing Officer, CIT (Appeal) and Income Tax Appellate Tribunal (ITAT).
- Exposure in Transfer Pricing and International Taxation.

##### **Indirect Taxes**

- Exposure in Goods and Services Tax (GST) regarding GSTR1 and GSTR 3B and also in various laws of GST.
- Exposure in meeting GST Authority many a times regarding various issues in respect of our various operations.
- Exposure in Service Tax in regard to filing the return and the Service Tax Audit as well with the Service Tax Authority.
- Exposure in Handling DGCEI (Intelligence Team of Service Tax and Excise)
- Exposure in VAT, CST and Sales Tax in regard to filing returns and their respective assessments.
- Knowledge in Betting Tax, Totalizator Tax, Entry Tax and Works Contract Tax in regard to their respective payments / returns and Assessments.
- Ensure compliance with all the applicable Statutory Compliances VIZ. Income Tax, GST and ROC matters.
- Evaluating and Mitigation of Risk Management.

##### **Treasury Functions**

- Handling of all the banking and funding requirements.
- Forecasting Cash Flow.
- Review the corporate policies relating to working capital.

Keep the organization's bankers apprised of the organization's financial condition and projections as well as any forthcoming changes in its need for borrowed funds.

##### **Investment & Banking**

- Exposure in handling mutual funds and various fixed deposits of the organization.
- Thorough analysis of the funds time to time and monitor them to achieve best return on investment.

- Monitor the entire corpus including FDs to get the maximum return of the portfolio.

#### **Compensation and Payroll**

- Provide inputs for compensation revisions.
- Ensure that the payroll system is well maintained and appropriate.
- Ensure all statutes pertaining to payroll are adhered to.

#### **Review Reports and MIS**

- Presentation of quarterly review reports and MIS to the Board

#### **Board Meeting**

- Attending Board Meeting at regular intervals and presentation of the financial results of the company for the respective quarter/ half-yearly/ Annually for the approval of the board and for other various matters relating to the business.

#### **4. Royal Calcutta Turf Club - Horse Racing / Entertainment/Sports)**

It is one of the Premier horse racing clubs in India. Conducting horse racing in Own Centre and organizing Inter-Venue Betting Operations through satellite connection as well. Apart from racing, the club is providing various club facilities to its members.

**GM - Finance & Accounts (Head of Finance)**

**Jan 2008 - Jan 2021**

**Directed finance team of 20 encompassing Controllership, Business operations, Financial Planning and Analysis and legal within 175 employees.**

#### **Notable Achievements:**

- Consolidated finance activities in tax, treasury, and corporate accounting effectively increasing staff.
- Accelerated cash flows through improved tax planning and enhancing the various channels of revenues.
- Implementation of SAP- ERP System
- Developing an efficient Internal Control System.
- Cost Reduction at all Stages of the operations.

#### **3. Group 4 Cash Services (India) Pvt. Ltd. (Banking Cash Management Services Company)**

G4S plc (formerly Group 4 Securicor) is a British multinational security services company headquartered in London, England.

**Manager- Accounts**

**Nov'01 - Dec'07**

**Directed finance team of 10 encompassing Controllership, Business operations, Financial Planning and Analysis and legal within 120 employees.**

#### **2. Dynamic Adhesive & Rubber Products Pvt Ltd.- (Manufacturing)**

**The Company is engaged into manufacturing of different rubber products which was required by the Indian Railways for EMU Coaches and other long distance mail trains.**

**Manager - Accounts**

**Sept'99 - Oct'01**

#### **1. The Peerless General Finance & Investment Co. Ltd.-(NBFC)**

**Asst. Administrative Officer: Accountant**

**Dec'93-Aug'99**

### **Academic Qualification**

**B. Com (Hons.)** : - Passed from the **University of Calcutta.**  
Percentage Obtained : - 52%

### **Professional Qualification**

**ICWA** : - Passed from **The Institute of Cost Accountants of India.**  
Percentage Obtained : - 52%

**MBA (Finance)** : - Passed from the **Sikkim Manipal University**  
Percentage Obtained : - 79%

### **Membership**

**A Fellow Member of The Institute of Cost Accountants of India.**

### **Computer Proficiency**

Operating System : - Windows 10  
Application Packages : - MS Word, Excel  
Accounting Packages :- Tally ERP 9, Customized ERP, SAP end-user Course

### **PERSONAL DETAILS**

- Date of Birth : - 11<sup>th</sup> January 1972
- Father's Name : - Sri Chandan Kumar Chakraborty
- Address : - 691, Jogipara, Rahara, Khardah, Kolkata - 700118
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**(Alakendu Chakraborty)**