



RAJAT





About Me




 3 Years' Experience

 March 04, 1996

 Gurugram, Haryana

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 Rajathsb2016@gmail.com

Associate Business Finance (FP&A)



Career Highlights

Dynamic FP&A professional with a strong background in all aspects of accounting and financial management. Successful at managing multiple assignments while meeting tight deadlines. Presenting bottom-up financial impact to all levels of management

Profile Summary: -

- A competent and diligent professional with 3 years of experience in Finance Services.
- Talented with expertise in managing all aspects of financial operation
- Proven history of being able to balance competing priorities and tight deadlines.
- Adopt in improving internal controls to mitigate risks and developing high performance teams.
- Adherence to quality of work and timeliness.



Carrier Synopsis

Company Name: - **CARS24 Services Pvt. Ltd.**
Duration: - **Jul-21 to till Date**
Designation: - **Associate Business Finance (FP&A)**



Job Responsibility

- Develop tools and reports to help analyze actuals and forecasts. Identify potential areas of risk and opportunity to management, and provide recommendations to drive business results and achieve financial goals.
- Perform ad hoc analysis and special projects as requested
- Develop process improvements and participate ERP in financial reporting modification and automation to maximize the efficiency
- Manage month end closing such as P&L, account reconciliation, purchases, sales and inventory.
- Conduct Ad hoc analysis, "What if" scenarios and other financial models and project as needed.
- Analyze cost drivers by business segment and spending category (R&D, MOM)
- Perform monthly headcount, compensation and Fringe analysis by business segment.
- Provide analytical and strategic reports for risks, opportunities & KPI to the management for best decision making.



Skills

- Accurate Forecasting
- Profit Maximization
- Timely Collection
- Variance Analysis
- Cost Optimization
- Financial documents review
- GL Account Reconciliation
- Managing Files
- Credit Control



Carrier Synopsis

Company Name: - **Rivigo Services Pvt. Ltd.**
 Duration: - **Sep-2018 to Jul-21**
 Designation: - **Revenue Executive**



Job Responsibility

- Being a Part of **Rivigo** analyze applicant's improved billing and month end reporting processes.
- Managed day –to –day finance operations by working closely with accounting, accounts payable, accounts receivable and payroll staff to provide direction.
- Reduced expenses by Numbers by sourcing and negotiating new rates.
- Coordinating financial statement reviews to coordinated variance reporting, analysis of year-to date ad forecast performance against expectations.
- Produced financial reports and audit documentations to facilitating internal and external auditing.
- Develop and manage the billing, credit & collections process.
- Managed daily accounting operations, including closing, reporting and reconciliation functions
- Evaluated collection reports to determine collections status and outstanding balance amounts.
- Streamlined operation to achieve efficiencies, improve on time collections, reduce invoice processing time by number.



Computer Proficiency

- Technology: Microsoft
- Database: MS. EXCEL.
- Application Tool: MS-Excel, MS-Word, MS-PowerPoint
- Oracle, Finacle, Compass and Superset
- Basic knowledge of Tally ERP 9.0



Achievements

- First Position in Role Playing at Delve competition
- Active Participant in Student Stock Exchange Haryana School of Business



Internship

Company Name: - **The Bhiwani Central Co-Operative Bank**
 Duration: - **42 Days Services and Function of Co-Operative**
(23rd June,2017 to 5th August,2017)



Education

Masters, Business Administration (Finance + HRM) Haryana School of Business Guru Jambheshwar University of Science & Technology Hisar, Haryana	2018 Result awaited
Bachelor of Commerce Vaish PG College Maharshi Dayanand University	July 2016 Marks 53% Division 2 nd
10+2th Saraswati Senior Secondary School, Behlba HBSE Board	June 2013 Marks 64.4% Division 1 st
10th Geeta Vidya Niketan High School HBSE Board	May 2011 Marks 70.5% Division 1 st



Personal Details

Father's Name:	Mr. Jitender	Marital Status:	Single
Mother' Name:	Mrs. Vandana	Nationality:	Indian
Birthday:	March 04, 1996	Gender:	Male

Declaration

I, Rajat, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Rajat