

## Yogesh D Ukirde

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*Production and Warehouse Operation, Inventory Management, Audit & and Internal Audits within an organization, EHS*

### **PROFILE SUMMARY**

- Total 11yrs experience in Warehouse Operation and Production.
- Managing a Team of 9 peoples of Staff & Supervisors.
- Inventorty Management.
- MIS & Audit.
- Non Confirming Stock management.
- Self Transfet Audit.
- Handel petty Cash.
- Maintain Transport Record.
- To Analyses back orders, current orders & upcoming orders to priority, plan and schedule producers.
- Responsible to source, negotiate and purchase materials from local vendors.
- To develop process improvements for inventory, manufacturing and production control system.
- Plan equipment, material and manpower requirements to meet production schedule.
- To take corrective action to the supplier and making effective response handling system for rejections.
- Planning of Materials.
- STO creation.

### **Production Operations :**

- Manufacturing Management.
- Team Leadership.
- Training skills.
- Quality Assurance Standards.
- Production Optimization.
- Production Line Management.
- SFG/FG BOM Creation in Production deperment
- Item Master Data Creation.

### **Key skill:-**

- Warehouse management
- Perpetual inventory management
- Logistic
- Behaviour characters
- Sincere in attitude
- Leadership skills
- Problem solving skill
- Customer focus.
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### **Area of Interest:**

- Warehouse Management
- Store Management
- Inventory control
- Operational process

## ORGANISATIONAL EXPERIENCE

Growth Path/ Deputations:

Mar 2021-Till Date : Choksey Chemicals Pvt Ltd. ( Taloja MIDC Mumbai)  
Designation (Officer-Production Operations)

Aug 2017- FEB 2021 : (Pidilite Industries Mumbai).  
Designation (Division Incharge – Assistant )

May 2011-Jul 2012 : (Tata Steel Ranjangaon MIDC).  
Designation ( Floor Supervisor )

Aug 2012-Mar 2016 : ( ITC Fods Ranjangaon MIDC )  
Designation ( Floor Supervisor)

## ROLES AND RESPONSIBILITIES

### Warehouse Operations:

- Managing a team who in turn manage all daily in & out operations.
- Ensure Loading & Unloading Completion on daily basis.
- Manpower Management.
- Team meets for Division smooth operation and tackle issues.
- Issue resolution received from Depots or Supply chain team.
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### W/h Inventory Control:-

- Monitoring of Non-Conforming and Non-Inventory stock at Pidilite RDC.
- Exercise control over the Inventory through random check of Physical Vs Book stock.
- Ensure Optimum utilization of Godown Space.
- Ensure FIFO/FMFO process is followed at the warehouse.
- PV audit Conduct.
- GRN tracking.Follow up with HO team for any issue in PO for GRN.
- Follow the process of QC sampling also take follow up with QC for clearance on time.
- D Stock liquidation.
- Salvage of Damage Material.
- Non Moving Stock liquidation in co-ordination with Product Manager.
- E-way Bill generation (on Government portal cleartax module, cygnet portal.
- E- commerce billing & MIS (Amazon ,Flipkart & Snapdeal)
- Logistics coordinator of modern trade.
- Provide debit and credit notes.
- Daily Batch creation.
- Fright bill processing.
- Inform order status to sales team and customers.
  
- Handling all operations in inbound.
- In Time accounting of GRN in SAP.
- Receipt of all incoming Spare Parts, through checking of product for its quality (visual), case qty.
- Put away activities and Auditing of Bins at the end of the day for 100% accuracy.
- Follow up with vendor for their delivery commitment and fixing up appointment for schedule arrival of spare parts.
- Follow up with buyer for PO correction of MRP, tax code and case qty.
- Ensuring of timely available of products for easy picking at correct location to achieve 100% fill rate.

- Damage & Excess stock monitoring in Warehouse. And it will keep in a separate area.
- Damaged & Excess goods return to vendor with proper documentation & keep track with vendor return goods.
- Upload & retrieve data from SAP on daily basis as require.
- Smoothly handling Special activity like merging & GIA BIN for easy sensibility of material
- Planning, coordination, control and manage proper warehousing process (SOP'S) in line with company standards
- Responsible for all DWM'S updation on daily basis through the team
- Planning of all store activities through SLA defined by customer
- Monitor daily workload and manage work capacity to finalize the daily outstanding work.
- Inventory verification-100% physical stock counts as per guideline and +perpetual inventory counts.
- Documentation and data maintenance of all consignment
- Study the existing process and make necessary changes to promote delivery efficiency i.e Revision in SOP'S.
- Understand and take safety initiatives to develop, maintain and improve safe work environment with department and the plant
- Managing manpower schedule for handling of store activities
- Daily critical item, daily maximum level reorder level & minimum level data report preparation proper housekeeping in store area (5'S)
- Monitoring of Non-Conforming and Non-Inventory stock at Pidilite RDC.
- Sending Materials Against Order Received From Stores.
- Maintaining database in Excel.

### **MIS & Audit:-**

- Monthly self transfer Audit.
- Audit Report.

### **EHS**

- Conduct Tool Box Meeting
- Roll out safety as per Company guidelines.
- Safety & EHS Training to Warehouse personnel.
- Near Miss incident reporting.

## **ACADEMIC DETAILS**

- M.A. (Mumbai) 2022 (Appear).
- B.A.( Bachelor of Arts) Pass in First Class 2018-2021. (Mumbai),
- Passed with First Class , the Higher Secondary Certificate examination (H.S.C.), Pune .
- Passed with Second Class the Secondary School Certificate examination (S.S.C.),Pune University .

## **COMPUTER SKILLS**

- 1) English Typing With speed of 35 wpm.
- 2) Marthi Typing With speed of 35 wpm.
- 3) Internetworking.
- 4) Tally ERP 9.0.

## **IT SKILLS**

Application Package: MS Office (Word, Excel), Mailing Application

Software: 1) SAP Business One  
2) SAP R/3, MM, SD.  
3) Tally Prime.

## PERSONAL DETAILS

Date of Birth: 01<sup>st</sup> Aug1991  
Languages Known: English, Hindi and Marathi  
Permanent Address: Room No3,Laxmi Niwas At Post Kalwa,Dist-Thane

I, Yogesh Ukirde do solemnly declare that the statement furnished above is True to the Best of My Knowledge and belief.

Date:-

Place:-Mumbai.

(Yogesh **Ukirde**)