

PRIYANKA CHAKRABORTY

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Career Objective

Seeking a career to utilize my knowledge, personal skills to gain comprehensive understanding of a reputed organization so as to take responsibility and contribute significantly

Summer Internship Program

- **Name of the Organization** : Tata Power Company Ltd
- **Designation** : Management Trainee (HR)
- **Project Name** : **A Project Report on Skill Mapping, Health Index, Reach Out, Pareto Analysis and Analysis of HR Response Time**
- **Location** : Haldia, West Bengal
- **Period** : 18.06.2019- 04.09.2019
- **Handling Responsibilities like:**
 - Meeting with Departmental representatives to discuss HR issues
 - Interaction with employees
 - Referring issues to senior HR Staff
 - Preparation of HR related reports as needed
 - Seeking areas of improvement on various projects in the company

Academic Qualification

Examination	Board/University	Institute	Passing Year	Subject	Percentage/ DGPA/CGPA
Post-Graduation	M.A.K.A.U.T	Haldia Institute of Technology	2020	MBA (HR)	8.72
Graduation	JIS UNIVERSITY	JIS UNIVERSITY	2018	LLB	8.55
Graduation	W.B.S.U	Barrackpore Rastraguru Surrendranath College	2014	Geography	41.23 %
Higher Secondary	W.B.B.H.S.E.	Sodepur Sushilkrishna Siksayatan For Girls	2011	Science	81.80 %
Secondary	W.B.B.S.E.	Sodepur Sushilkrishna Siksayatan For Girls	2009	Beng, Eng, Math, Phy Sci, Life Sci, Geo, Hist,	67.62 %

Achievements

- Enrolled as an Advocate under the Advocates Act, 1961 in Bar Council Of West Bengal on 29.05.2019
- Received CIL Scholarship from South Eastern Coalfields Ltd for excellent performance in Higher Secondary Examination for the year 2011-12 vide Ref No : SECL/DCC/06/2012/290(in) dated 26.06.2012
- Certificate of excellence from Dankuni Coal Complex for excellent performance in Higher Secondary Examination by General Manager, Dankuni Coal Complex.
- Certificate of Honour from Dankuni Coal Complex Employees Co-operative Credit Society Ltd for excellent performance in Higher Secondary Examination for the year 2011-12

Co curricular Activities

- Successfully Completed NPTEL Online Certification Course on '**Human Resource Development**' (July – October 2019)
- Participated in the Up-skilling program in **Financial Literacy**, conducted under project Prabhat, a community initiative of Hindustan Uniliver Limited at Prabhat- Labournet Skill Development Center Haldia on 26-27 September 2019
- Participated in the National Workshop on '**Managing Self in the VUCA World**', organized by Department of Management and Social Science, Haldia Institute of Technology in association with Hindustan Uniliver Limited on 26-27 September 2019
- Successfully Completed NPTEL Online Certification Course on '**English Language For Competitive Exam**' (January – April 2019)
- Successfully Completed NPTEL Online Certification Course on '**Ecology and Environment**' (August – October 2018)
- Participated in the one day workshop on '**Understanding Gender – Sexuality, Violence & Creating Resistance**', organized by Sappho for Equality in collaboration with the Department of Education, JIS University, Agarpara on 14th March, 2018
- Participated in the one day Law seminar titled '**Independence and Efficiency of Sectoral Regulators in India**' on 13th March, 2018
- Participated in the one day program on '**The Insolvency & Bankruptcy Code, 2016**', organized by The Center for Financial & Regulatory Governance Studies, WBNUJS, on 16th September, 2017
- Attended the Credit Course on **Human Rights Litigation and Advocacy Strategies** conducted by The National Law School of India University, Bangalore and The West Bengal National University of Juridical Sciences, Kolkata from 25th November 2016 to 3rd December 2016

Professional Training Programme :

Course Name : Diploma in Information Technology Application (DITA)

Center Name : North 24 PGS Model Youth Computer Training Center

Duration : 1 year (2014-2015)

Computer Knowledge

- Knowledge about computer literary
- Knowledge about MS Office, PowerPoint, Excel, Word, Outlook
- Knowledge about Network Communication
- Highly Proficient to working with **Windows Operating Systems**

Hobbies

- Cooking
- Shopping

Languages Known

SL No	Language	Read	Write	Speak
1	English	✓	✓	✓
2	Bengali	✓	✓	✓
3	Hindi	✓		✓

Personal Details

- **Date of Birth:** 29th May, 1993
- **Blood Group:** O + Ve
- **Gender:** Female
- **Father`s Name:** Mr. Partha Protim Chakraborty
- **Mother`s Name:** Mrs Sankari Chakraborty

Declaration

I do hereby declare that all the statements furnished above are true to the best of my knowledge & belief.

Date:
Place: Kolkata

Signature: