



## KEY EXPERTISE / SKILLS

Team Coordination Management

## EDUCATION

<b>Jagan Institute of Management Studies Rohini</b> M.B.A. - Retail Management   Percentage: 68.20 / 100.00	2019 - 2021
<b>JaganNath Institute of Management Sciences, New Delhi</b> B.com (hon) - Commerce   Percentage : 70.00 / 100.00	2016 - 2019
<b>Saint Giri Sr Secondary school, New Delhi</b> 12 <sup>th</sup>   CBSE   Percentage: 55.80 / 100.00	2016
<b>Saint Giri Sr Secondary school, New Delhi</b> 10 <sup>th</sup>   CBSE   CGPA: 6.40 / 10.00	2014

## INTERSHIPS

<b>Story creator</b> Social Media Marketing Internship <b>Key Skills:</b> Social Media Site Management Working with social media marketing team of the company to promote an event through social media. Promotion of events promotions of new talents	Sept. 1, 2020 - Oct. 15, 2020
<b>Pnbmetlife insurance company</b> Marketing Internship <b>Key Skills:</b> Convening Management Task Management Lead Generation Employees Satisfaction at PnbMetlife Insurance Company Used to generate lead Used to learn different policies	May 5, 2020 - July 5, 2020

## PROJECTS

<b>Industrial Research Project</b> Mentor: Ms inderpreet   Team Size: 4 <b>Key Skills:</b> Innovation Teamwork Team Spirit Management Analysis SWOT analysis Sustainable clothing (Post-consumer waste) We have a innovative plan to innovate your old loved clothes Our project name is reinvento. transformation of your beloved amanat into new one.	Oct. 9, 2019 - March 15, 2021
<b>Rainbow homes</b> Mentor: Mr avijit   Team Size: 4 <b>Key Skills:</b> Management motivation Energy supporting Worked as an intern in NGO where main task was Supporting girls and teaching them for their good cause. we used to provide special classes for them related to hygiene, fitness ,and many more. documentary work	July 4, 2019 - Aug. 22, 2019
<b>Live project</b> <b>Key Skills:</b> Management Convening Teamwork Managing a specific department, Interacting with Customers, Analyzing the Front End and Back End Store. As well as helped in inventory management	Aug. 10, 2019 - Aug. 15, 2019

## ACHIEVEMENTS

- o Secured II position in II semester.
- o Secured III position in IV semester.
- o Secured III position in VI semester.

## ASSESSMENTS / CERTIFICATIONS

certification in DigitalMarketing

certification in contentwriting

certificate of appreciation in managing opine (retailresolution).

Secured 1st position in Ad-makingcompetition.

Active participant certificate inREINVIGORATE.

certificate of appreciation in organizing Mr. & Ms. Verve2019.

Secured 2nd position in chart making competition.

certificate of appreciation in organizing and managing opine2017.

certificate of appreciation in organizing and managing opine(GST)

Secured 3rd position in postermaking.

appreciation certificate in managing Alumnimeet.

certificate in managing donation camp.

An active participant in collage making competition

Secured II position in IIsemester.

Secured III position in IVsemester.

Secured III position in VIsemester.

## PERSONAL DETAILS

**Gender:** Female

**Marital Status:** Unmarried

**Current Address:** C-52 vijay vihar,phase-2,sector-4,rohini delhi-110085, New Delhi, Delhi, India - 110085

**Emails:** ranisingh7042@gmail.com

**Date of Birth:** Jan. 31, 1997

**Permanent Address:** New Delhi, Delhi, India - 110085

**Phone Numbers:** +91-7042422362