

Resume

Satish R. Gawai

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Nagpur

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Carrier Objective: -

To utilize the accumulated knowledge and to develop it further for the benefit of the organization as well as my own individual personality and better prospectus. To work in a challenging and dynamic environment and to keep value adding to the organization, while concurrently upgrading my skill and knowledge.

Experience:-

- *Watertec India Pvt Ltd
As Store Incharge from 01 August 2016 to till*
- *Rahul Cargo Pvt Ltd.
Computer Operator with Delivery Incharge from April 2013 to may 2016.*

Job Profile:-

- *Day to day delivery manage & vehicle departure, arrival updating in system software. (SAP)*
- *Follow up for upcoming C/ment which are dispatch from factory (H.O. Coimbatore).*
- *Update shortage/excess/breakage and damage with photos and inform to H.O*
- *Time line as agreed, same day dispatch of the invoice.*
- *Chek each and every outward material with invoice.*
- *Inventory control Dispatch & Transportation co-ordination.*
- *Daily stock closing*
- *Branch house keeping*
- *Co- ordinate with new dealers about their order dispatch.*
- *Working in SAP.*

Education:-

- *SSC Passed from Pune Board of Maharashtra in year 2000.*
- *HSC Passed from Pune Board of Maharashtra in year 2003.*
- *B.A. Passed from RTM Nagpur University in year 2007.*

Other Qualification:-

- MS-Office.
- Information Technology.
- English Typing 30 WPM.

Personal Overview:-

- Sincere, Hardworking, Punctual, Honest

Key Skills:-

- Ability to function smoothly in pressure situations.

Personal Profile: -

<i>Name</i>	: Satish Ramrao Gawai
<i>Date of Birth</i>	: 07 th August 1983
<i>Father's Name</i>	: Ramrao S.Gawai
<i>Gender</i>	: Male
<i>Marital Status</i>	: Married
<i>Religion</i>	: Hindu
<i>Nationality</i>	: Indian
<i>Email Address</i>	: satishgawai20@rediffmail.com
<i>Permanent Address</i>	: Ratan vihar , plot no1 khadgaon road Wadi, Dist. - Nagpur (MH).

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Declaration :-

I consider myself familiar with industrial aspects. I am also confident of my ability to work in team.

I hereby declare that the information furnished above is true to the best of my knowledge.

Date: ___/___/___

Place: _____

(SATISH R.GAWAI)