

CURRICULUM VITAE

Manoj Kumar

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**Present Address: 223/38 Jai Vihar, Rajendra
Nagar, Gurgaon
Haryana-122001**

**Permanent Address:
Village Karha, Post Office Kharwar, District
Hamirpur Himachal Pradesh- 176041**

Personal Data

Father's Name: Late Shri Bhagat Ram

Marital Status: Married

Sex: Male

Language Know: Hindi, English & Punjabi

Nationality: Indian

Current CTC: 6,67,800/-PA

Salary Expects: As per company terms & Conditions.

**14 Years experience in Supply Chain
management, Logistic Operation, Inventory
Management, Planning, Coordinating C&F,**

10th Passed From Himachal Pradesh Board.

12th Passed From Himachal Pradesh Board

Graduation From Delhi University in Commerce

Professional Qualification & Computer Skills:-

- **ERP Microsoft Dynamic Navision 6.0**
- **MS Internet Explorer, Outlook Express**
- **Microsoft Office (MS Word, MS Excel & MS Powe
Point)**

PROFILE SUMMARY

Currently working with Coromandel Agrico Pvt. Ltd. as Assistant Manager- Supply Chain Management PAN India and Coordinating with C&F Associates & 4 plants, , Inventory dispatch planning and execution. Joint meeting with Regional Sales team for their plan, reviewing of depot inventory, coordination with transporters, preparing all MIS like stock statement, bulk/technical statement. Transfer of material from one depot to other depot as per requirement & reverse logistics. Routine coordination with Procurement team and factory team for timely procurement of required material and dispatch to depots. Providing production plan to plants. Freight agreement negotiation & agreement with transporters for primary freight as well for secondary transportations. C&F and labour agreement finalization and renewal of agreement from time to time. Directly handling team of logistics and production for timely production and dispatch of accurate inventory.

MIS Reporting:-

- Weekly - Finished Goods Stocks, Non-moving & Slow-moving stock,
- Quarterly:- Group companies Finished Goods Stocks, bulk & technical in plants, bulk & technical in transit.
- Monthly - Dispatch plan vs achievement against set targets, Production planning, product wise packwise dispatch plan, Ageing of finished goods stocks All India basis. Roller Sales Plan All India basis.
- Annual:- Sales budget - All India

Work Experience:-

- Worked with Neeru Marketing Pvt. Ltd., leading importer, supplier and traders of Industrial Chemicals, Titanium, Dioxide etc. assisting Import Division from year 2001 to 2006.
- Worked with Vandhana International Pvt. Ltd, dealing in supply of Track Maintenance Machineries to Indian Railways from year 1998 to 2000 as Office executive.
- Currently working with Coromandel Agrico Pvt. Ltd as Assistant Manager - Supply Chain Management and looking after Logistics -Supply Chain PAN India.

Job Description:-

- **Job Description:** - To give producwise,packwise and depotwise dispatch plan to plants, inter depot transfer of material, processing & approving of indents in ERP, freight approval from plants and depot to depot stocks transfers. Coordinating with regional sales team, Coordination with transporter for placement of vehicles. Coordination with Purchase department for arrangement of packing material and bulk & technical to plants. Providing production plan to plants for timely production of material.
- **Key Responsibilities:** - Responsibility to prepare all MIS report, which is required by the management. Indenting, transfer of material to other location as per management decision, monitoring inbound and outbound consignment. Coordinate with Procurement team, Marketing team and Plant team to supply material smoothly. reight agreement negotiation & agreement with transporters for primary freight as well for secondary transportations. C&F and labour agreement finalization and renewal of agreement from time to time.

Reporting:-

- Reviewing and reporting Manager- Senior V.P. Marketing & Supply Chain.

Strengths:

- Punctuality/Self-motivation.
- Work under pressure

Date:-

Place: -

(Manoj Kumar)