

CURRICULUM VITAE

Contact No: **+91 7206807672**
@:- **rraaghu147@gmail.com**

RAGHWENDRA
H.No. 1432, 1st. Sec-2,
Distt:- Rohtak
Haryana

CARRIER OBJECTIVES

Looking for an entry in to a world class, highly professional organization with challenging and competitive environment, where I can use my knowledge base as well as personal attributes to achieve the organizational goals.

EXPERIENCE

- **Samtel Display Systems Ltd.** Ghaziabad (U.P) from SEP 2009 to MAY 2012.

Worked in Production as a technician at SDS (Premier Avionic Display Company).

- **Samtel Avionics & Defense Systems Ltd.** Greater Noida (U.P) from JUN 2012 to AUG 2013

Worked in Store at SADS (Premier Avionic Display Company).

- **Surya Kiran Engg. Works.** Noida-63, (U.P) from AUG 2013 to July 2014.

Worked in Store as Store In-charge.

- **Asian Paints Ltd Rohtak** from AUG 2014 to Till Date.

Responsibility:-

- Daily Reporting to Manager Materials.
- Maintain Ledger of Raw materials and Stock.
- The entire Inventory Maintain in EWM.
- Preparation of MIN and Product traceability through EWM.
- Preparing GRN of Raw Material goods in proper time.
- Timely availability of all RM & Follow up for shortage as per requirements.

- Ensuring monthly 100% stock taking in Raw Material.
- FIFO method is adopted for issuing the raw material to avoid any rejection & ageing material.
- Submission of Daily RM, Scrap report & weekly report.
- Strict Adherence to Commercial Compliance as per SOA.
- Submission of Daily/Weekly MIS in the required format and Monthly MIS (including Material A/c) by 2nd of Month.
- Totally manage Dispatch of FG.
- Taking all the traceability of RM issue to shop floor.
- Taking all the rejection and quarantine materials traceability from shop floor to Party.
- Purchasing all the consumables and stationary Items.
- Taking care of both type of operation for RMs In-warding & unloading (Liquid and Powder).
- All materials transfer from Warehouse to production through DCS and MES.

ACADEMIC QUALIFICATION

- 10th Passed from C.B.S.E Board.
- 12th Passed from C.B.S.E Board.

TECHNICAL QUALIFICATION

- ITI in Electronics from NCVT.
- Diploma in Plastic Tech. from HSBTE.

KEY SKILL

- Very familiar to MS Office and Open Office.
- Well Experience in SAP, EWM, MES and DCS.

EXTRA CURRICULAR ACTIVITY

- SAP
- EWM
- MES
- DCS
- M S Office
- OPEN Office
- 5S
- TPM
- First Aid
- Fire Fighter

JOB PROFILE

Company: - Asian Paints Ltd.

Department: - Admin.

Designation: - Team Member.

PERSONAL DETAILS

| | |
|-----------------------|---|
| Father's Name | Sh. Arun Kumar Upadhyay |
| Date of Birth | 05th Oct 1988 |
| Marital Status | Married |
| Nationality | Indian |
| Language Known | Hindi, English & Punjabi |
| Hobbies | Listing music, Visit any new places, Making Programs |
| Sex | Male |
| Postal Address | Raghwendra Upadhyay Savita Vihar, Labour Colony, Saharanpur U.P Pin Code: 247001 |

DECLARATION

I hereby declare that all the above mentioned information is true to the best of my knowledge.

Date:-

Place: -

(RAGHWENDRA UPADHYAY)